

DeKalb Early College Academy



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PTSA MEMBERSHIP PAYMENTS ACCEPTED ONLINE!!!

DECA PTSA Membership Deadline September 30, 2016

ACCESS PT AVENUE AT:

<https://www.pt-avenue.com/shopGP.asp?sc=DECAPTSA>

(click on the link to be directed to PT Avenue)

The membership cost is \$20 + an Online Convenience fee of \$0.59 will be added for credit card transaction processing.

The screenshot shows the PT Avenue website interface. At the top, there is a navigation bar with "PT AVENUE", "DeKalb Early College Academy 2016-2017", and a "Select Language" dropdown. Below this is the DeKalb Early College Academy PTSA logo. A horizontal menu contains icons for News, Calendar, Volunteer, Contact Board, Documents, Online Store (highlighted in yellow), Links, My Household, Register, and Online D. Below the menu is a "DeKalb Early College Academy Shopping Center" section with "Checkout", "Log In", and "Start O" buttons. The "AVAILABLE ITEMS" section displays a table with one item:

AVAILABLE ITEMS		
DECA PTSA Membership	Membership Dues \$20 (per individual) ~\$0.59 Online convenience fee	Choose
Priced: 20.59		

Payment Instructions

- 1. Select Online Store**
- 2. Under “AVAILABLE ITEMS” select “Choose”**
- 3. Select “DECA PTSA Membership” in the bottom right panel**

Public Shopper - Online Store

No Images SELECTED QTY: 0

Membership Dues \$20 (per individual) ~\$0.59 Online convenience fee

Select from the left list, then from the right list when it appears.

DECA PTA Membership	DECA PTA Membership
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- 4. Enter the number of memberships you would like to purchase under Quantity.

Public Shopper - Online Store

No Images SELECTED QTY: 1

Style	Quantity	Avail.	Price	Line Total
DECA PTA Membership - DECA PTA Membership	<input type="text" value="1"/>	5000	20.59	20.59

- 5. Select “Add to cart”

- 6. Verify selection and select “Checkout”

DeKalb Early College Academy Shopping Center

✔ Your shopping cart has been updated.

SELECTED ITEMS

Item	Description/Style	Qty	Avail	Price	Amount	Tax Rate	Edit Qty
DECA PTSA Membership	Membership Dues \$20 (per individual) ~\$0.59 Online convenience fee						
	DECA PTA Membership - DECA PTA Membership	1	5000	20.59	20.59	0.000%	EDIT DELETE
				SubTotal:	20.59		
				Tax:	0.00		
				Total:	20.59		

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7. Create a PT Avenue Shopping Account (enter Parents/Guardians credentials)

DeKalb Early College Academy Store - Logon

<p>I already have a PT Avenue Shopping Account</p> <p>Email: <input type="text"/></p> <p>Password: <input type="password"/></p> <p><input type="button" value="Logon"/> <input type="button" value="Continue Shopping"/></p> <p><input style="background-color: #d9534f; color: white; border: none; padding: 2px 5px; font-size: small; text-decoration: none; width: 100px; margin-left: auto; margin-right: auto;" type="button" value="I've forgotten my password!"/></p>	<p>I need to create a PT Avenue Shopping Account</p> <p>First Name: <input type="text"/></p> <p>Last Name: <input type="text"/></p> <p>Email Address: <input type="text"/></p> <p>Re-Enter Email: <input type="text"/></p> <p>Password: (8 char min.) <input type="password"/></p> <p>Re-Enter Password: <input type="password"/></p> <p><input style="background-color: #7ed321; color: white; border: none; padding: 5px 15px; font-weight: bold; margin-left: auto; margin-right: auto;" type="button" value="Create Shopping Account"/></p>
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8. Update account information and select "Update Shopping Account"

Public Shopper - Update Account Information

Thank you for creating a new shopping account.

All of the following information (except "Phone 2") is required before you will be allowed to check out.

First Name:	<input type="text"/>	
Last Name:	<input type="text"/>	
Address:	<input type="text"/>	
City:	<input type="text"/>	
State:	<input type="text"/>	Zip: <input type="text"/>
Phone 1:	<input type="text"/>	
Phone 2:	<input type="text"/>	- PHONE 2 IS OPTIONAL.
Teacher:	<input type="text"/>	- TEACHER IS OPTIONAL.
Child's Name:	<input type="text"/>	Grade: <input type="text"/>
<input style="background-color: #7ed321; color: white; border: none; padding: 5px 15px; font-weight: bold; margin-left: auto; margin-right: auto;" type="button" value="Update Shopping Account"/>		

9. Enter membership information. (this will ensure we associate the payment with the membership of the appropriate individuals)

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✔ Please supply a name, phone, and email for each membership. Do not forget to include yourself if you are purchasing a membership for yourself.

⚠ PLEASE NOTE: THIS IS NOT MEMBERSHIP REGISTRATION - THIS IS ONLY PAYMENT FOR MEMBERSHIP.

💡 Once complete click the "Save Memberships and Continue" button.

Save Memberships and Continue

DECA PTSA Membership DECA PTA Membership - DECA PTA Membership Qty: 1

First Name	Last Name	Phone	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Cancel Checkout

Save Memberships and Continue

10. Select "Save Memberships And Continue"

11. Select "Checkout with Affinipay"

Checkout Options

Checkout with Affinipay

Bill And Print

Cancel Checkout

💡 Your shopping cart items will be reserved for 5 minutes while you checkout.

Order Number: 177828

Order Status: Waiting for Checkout

SELECTED ITEMS

Item	Description/Style	Qty	Price	Amount	Tax
DECA PTSA Membership	Membership Dues \$20 (per individual) ~\$0.59 Online convenience fee				
	DECA PTA Membership - DECA PTA Membership	1	20.59	20.59	0.000%
			SubTotal:	20.59	
			Tax:	0.00	
			Total:	20.59	

12. Enter credit card payment information and select "Complete Checkout"

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Checkout Options

Cancel Checkout

Your shopping cart items will be reserved for 5 minutes while you checkout.

Order Number: 177828
Order Status: Waiting for Checkout

SELECTED ITEMS					
Item	Description/Style	Qty	Price	Amount	Tax
DECA PTSA Membership	Membership Dues \$20 (per individual) ~\$0.59 Online convenience fee DECA PTA Membership - DECA PTA Membership	1	20.59	20.59	0.000%
SubTotal:				20.59	
Tax:				0.00	
Handling:				0.00	
Total:				20.59	

Card number:  Expires: MM / YY

Name on card: Card code: CVV

Billing address:

Street number

Apartment or suite Phone

City State

Zip code United States

Email address: user@example.com

Complete Checkout

**All credit card processing transactions are processed secure through Affinipay and are PCI Compliant.
<https://affinipay.com/>*