

## DECA PTA General Body Meeting Agenda

Date: 8/3/2023

Time: 12:00 – 4:00

Location: DECA Cafeteria

### **1. Welcome and Introduction**

- Opening remarks from the PTA President, Alfred Fann.
- Introduction of all PTA board members present.

### **2. Approval of the Previous Meeting Minutes**

- Review and approval of the minutes from the last general body meeting (5/3/23).

### **3. Membership Drive and Open House Recap**

- Update on the success of the membership drive during the Open House event.
- Acknowledgment and appreciation for all members who joined the PTA.
- Introduction of the PTA's new members.

### **4. Presentation of the PTA Board**

- Introduction of the newly appointed Vice President, [VP's Name].
- Introduction of the Recording Secretary, [Recording Secretary's Name].
- Introduction of the Volunteer Coordinator, [Volunteer Coordinator's Name].
- Introduction of the Parliamentarian, [Parliamentarian's Name].

### **5. Roles and Responsibilities of the PTA Board**

- Explanation of each board member's roles and responsibilities.
- Overview of how the board collaborates to support the DECA community.

### **6. Upcoming Events and Initiatives**

- Preview of the events and initiatives planned for the upcoming school year.
- Call for volunteers and involvement in various PTA projects.

### **7. Financial Report**

- Presentation of the current financial status and budget overview.
- Explanation of how PTA funds are utilized to benefit the students.

### **8. Committee Formation**

- Call for members interested in joining PTA committees.
- Explanation of committee roles and objectives.
- Encouragement to participate and contribute to the success of the PTA.

### **9. Open Forum**

- An opportunity for attendees to share their ideas, suggestions, and questions.
- Discussion of any concerns or issues raised by the DECA community.

### **10. Closing Remarks**

- Final remarks from the PTA President, Fann.
- Thank you to all attendees for their participation and support.

### **11. Adjournment**

- Officially conclude the general body meeting.